

**SAFETY COMMITTEE 2011
MEETING #3**

MINUTES

DATE: April 5, 2011
10:15 A.M.

ATTENDEES: Lisa Pichette
Eric Rice Jim MacVicar

Old Business

11.1.1 A worksite inspection was carried out of CTV MCR, CTV VTR, ACCESS VTR, CTV Post Suites, CTV Edit Suites, CTV Multi Room and CTV V/O Booth on Feb. 9, 2011.

Tabled

New Business

11.3.1 Graphics and Promotions areas were inspected. Inspection reports will be forwarded to relevant managers.

11.3.2 There has been a periodic offensive smell in the server room. Occurrences will be monitored.

11.3.3 Labour Canada called to verify two facts about reporting for the previous year.

11.3.4 CPR/First Aid training – A new cohort of 10 people will be trained.

11.3.5 Unwanted Visitor and Security Access – processes under review.

11.3.6 First Aid Kits – placement and number under review.



Eric Rice
Co-Chair